

FORWARD PLAN OF KEY DECISIONS

1 JANUARY TO 30 APRIL 2011

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 January 2011 to 30 April 2011. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

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| Councillor R. Hollingworth | Leader of the Council and Portfolio Holder for Policy, Performance, Partnerships and Economic Development |
| Councillor G. N. Denaro | Deputy Leader and Portfolio Holder for Resources (including Customer Services, Legal, Equalities, Democratic Services and Human Resources) |
| Councillor M. J. A. Webb | Portfolio Holder for Community Services (including Leisure, Cultural Services, Environmental Services and Crime and Disorder/CCTV) |
| Councillor Mrs. J. Dyer M.B.E. | Portfolio Holder for Planning and Regeneration |
| Councillor Dr. D. W. P. Booth | Portfolio Holder for Business Transformation with special responsibility for the Town Centre Regeneration |
| Councillor P. J. Whittaker | Portfolio Holder for Regulatory Services and Strategic Housing |
| Councillor Mrs. M. A. Sherrey | Portfolio Holder for Older People, the Young and Vulnerable People |
| Councillor R. D. Smith | Portfolio Holder for Community Cohesion and Engagement |

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: k.firth@bromsgrove.gov.uk

| Item No. | Decision Taker & Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|----------|--|---------------------------------------|---|--|--------------------------------------|---|
| 1 | Cabinet 5 January 2011 | Cabinet 6 October 2010 | Bromsgrove Partnership Annual Report 2009/10 | Non-Key* | Councillor R. Hollingworth | * Cabinet will make recommendations to the full Council on 19 January 2011. Delayed by officers for further consideration |
| 2 | Cabinet 5 January 2011 | | Economic Development Theme Group – funding for dedicated website to promote Bromsgrove | Non-Key* | Councillor R. Hollingworth | * Cabinet will make recommendations to the full Council on 19 January 2011 |
| 3 | Cabinet 5 January 2011 | | Medium Term Financial Plan 2011/12 – 2013/14 (to review the position of the draft Revenue and Cabinet Budgets) | Non-Key* | Councillor G. N. Denaro | * Cabinet will make recommendations to the full Council after the February Cabinet meeting |
| 4 | Cabinet 5 January 2011 | | Human Resources & Organisational Development Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i> | Non-Key* | Councillor G. N. Denaro | * Cabinet will make recommendations to the full Council on 19 January 2011 |
| 5 | Cabinet 5 January 2011 | | North Worcestershire Building Control Service <i>(this report will contain exempt information and be considered in private session)</i> | Non-Key* | Councillor Mrs. J. Dyer M. B. E. | * Cabinet will make recommendations to the full Council on 19 January 2011 |
| 6 | Cabinet 5 January 2011 | | North Worcestershire Economic Development and Regeneration Service <i>(this report will contain exempt information and be considered in private session)</i> | Non-Key* | Councillor R. Hollingworth | * Cabinet will make recommendations to the full Council on 19 January 2011 |

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| 7 | Cabinet 5 January 2011 | | Policy, Performance & Partnership Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>) | Non-Key* | Councillor R. Hollingworth | * Cabinet will make recommendations to the full Council on 19 January 2011 |
| 8 | Cabinet 5 January 2011 | | Customer Experience Strategy | Non-Key | Councillor G. N. Denaro | |
| 9 | Cabinet 5 January 2011 | Cabinet 8 September 2010 | Longbridge – Memorandum of Understanding | Non-Key | Councillor Mrs. J. Dyer M. B. E. | Delayed by officers for further consideration due to ongoing negotiations |
| 10 | Cabinet 5 January 2011 | | Use of funds returned by Lickey End Parish Council | Non-Key | Councillor G. N. Denaro | |
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| 11 | Special Cabinet 19 January 2011 | Cabinet 1 December 2010 | Draft Core Strategy | Non-Key* | Councillor Mrs. J. Dyer M.B.E. | * Cabinet will make recommendations to the full Council on 19 January 2011. Delayed due to a recent legal case |
| 12 | Special Cabinet 19 January 2011 | Cabinet 1 December 2010 | Draft Town Centre Area Action Plan – Aims, Objectives and Policies | Non-Key* | Councillor Dr. D. W. P. Booth | * Cabinet will make recommendations to the full Council on 19 January 2011. Deferred as a consequence of the delayed draft Core Strategy |
| 13 | Special Cabinet 19 January 2011 | | Consultation on Local Transport Plan 3 | Non-Key | Councillor Mrs. J. Dyer M.B.E. | |

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| 14 | Cabinet 2 February 2011 | | Medium Term Financial Plan 2011/12 – 2013/14 (to make recommendations on the Capital and Revenue Budgets and Council Tax Level for 2011/12) | Non-Key* | Councillor G. N. Denaro | * Cabinet to make recommendations to the full Council on 23 February 2011 |
| 15 | Cabinet 2 February 2011 | Cabinet 6 October 2010 | Communications Strategy Review | Non-Key | Councillor R. Hollingworth | Delayed by officers for further consideration |
| 16 | Cabinet 2 February 2011 | Cabinet 4 November 2009 | Community Engagement Strategy Review | Non-Key | Councillor R. D. Smith | Deferred to take account of new business plans |
| 17 | Cabinet 2 February 2011 | Cabinet 1 December 2010 | Fees and Charges 2011/12 | Non-Key* | Councillor G. N. Denaro | |
| 18 | Cabinet 2 February 2011 | | Integrated Performance and Finance Monitoring report – Quarter 3 2010/11 | Non-Key | Councillor G. N. Denaro | |
| 19 | Cabinet 2 February 2011 | | Shared Information Management & Records Management Strategy | Non-Key | Councillor Dr. D. W. P. Booth JP | |
| 20 | Cabinet 2 February 2011 | | Worcestershire Self Service Strategy | Non-Key | Councillor G. N. Denaro | |
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| 21 | Cabinet 2 March 2011 | Cabinet 5 January 2011 | Bromsgrove Private Sector Housing Strategy and Assistance Policy | Key | Councillor P. J. Whittaker | Delayed pending clarity regarding future government funding |

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| 22 | Cabinet 2 March 2011 | Cabinet 5 January 2011 | Countywide Housing Strategy 2011-14 | Key | Councillor P. J. Whittaker | Delayed pending final consultants report |
| 23 | Cabinet 2 March 2011 | Cabinet 5 January 2011 | Government Homelessness Grant and Support for Preventative Services | Key | Councillor P. J. Whittaker | Delayed pending clarity regarding future government funding |
| 24 | Cabinet 2 March 2011 | Cabinet 5 January 2011 | Worcestershire 'Single Conversation' and Local Investment Plan | Key | Councillor P. J. Whittaker | Delayed pending clarity regarding future government funding |
| 25 | Cabinet 2 March 2011 | | Planning – Amendments to Scheme of Delegation | Non-Key* | Councillor Mrs. J. Dyer M.B.E. | Cabinet to make recommendations to the full Council on 16 March 2011 |
| 26 | Cabinet 2 March 2011 | | Planning Enforcement Policy | Non-Key | Councillor Mrs. J. Dyer M.B.E. | |
| 27 | Cabinet 2 March 2011 | | Planning – Member Involvement in Pre-application Advice | Non-Key | Councillor Mrs. J. Dyer M.B.E. | |
| 28 | Cabinet 2 March 2011 | | Review of RIPA Policy (annual operational review) | Non-Key | Councillor G. N. Denaro | |